## Westcott Barton Events & Retreats

Westcott Barton, Middle Marwood, Nr. Barnstaple, Devon, EX31 4EF enquiries@westcottbarton.co.uk

## **Event/Retreat Booking Form**

Once complete, please email this form to enquiries@westcottbarton.co.uk Course Title: 4-day Artistic Escape - En Plein Air in Devon with Graham Webber ROI Course Date/s: Saturday 16 - Thursday 21st August 2025 Please note all courses at Westcott Barton begin each day at around 9.30am and finish at around 5pm, this is inclusive of a lunch break. Tea and coffee making facilities are provided during the day. Name: Address: Postcode: **Telephone Number: Email Address:** DOB: The full price for the event/retreat is variable depending on the type of accommodation. Please select your choice from the options below: **INTRODUCTORY OFFER** Single occupancy in secure room, with own bathroom facilities - £875pp Single occupancy room or shared room (twin or double), but sharing bathroom facilities (minimum booking for two and both must be participating in the retreat) - £830pp Non-participating partners sharing a course participant's room are welcome at £495 per person and includes meals. This option is subject to availability. Please indicate if this applies to you: Yes No The following information is required for room allocation purposes: Gender (please select): Male Age: Female \*Please provide details of friend/partner below: Name: Address: Postcode: Telephone Number:

**Email Address:** 

A deposit of £100pp is required at the time of booking. The balance is to be paid 8 weeks prior to the start
For attendees cancelling due to any reason connected to COVID-19, be it travel restrictions, isolation periods or lockdown, please see our Cancellation & Refund Policy.
Please provide details of any medical conditions:
Please outline any special dietary requirements:
Emergency Contact Name:
Emergency Contact Phone Number:
Please let us know how you would like us to keep in touch with you regarding any future events/retreats. Please select any applicable from the options below:
Via post Via phone
Via email Via SMS
I confirm that, to the best of my knowledge, all the information provided is correct:
Signed
Name (PRINT): Date:

## **Cancellation & Refund Policy**

Under normal circumstances the £100.00pp deposit which is required at the time of booking, is non- refundable. This policy is subject to Westcott Barton's sole discretion.

Depending on Government guidance, it may be necessary to cancel an event/retreat at short notice due to COVID-19 restrictions. We will notify you of any such cancellation as soon as reasonably possible. If COVID-19 is the reason for the cancellation of an event/retreat all amounts paid will be refundable (subject to an agency fee if applicable e.g. booked through EventBrite).

Our aim is to offer you as much flexibility and confidence in planning as possible. Should Covid-19 affect your booking by way of lockdown measures, isolation periods or illness we can offer you a full refund OR the opportunity to transfer booking to another retreat if spaces are available.

This is an exceptional circumstances refund policy during the pandemic.

If the event/retreat is cancelled due to lack of participation then the amount paid will be a full refund OR the opportunity to transfer booking to another retreat, subject to availability.

## **Payment Details**

By Bank Transfer (preferred) -

Bank: Lloyds

Account Number: 23945 268

Sort Code: 30 90 78

Account Name: Westcott Barton Leisure Ltd

Reference: Your Name

Please make cheques payable to: Westcott Barton Leisure Ltd

Once complete, please email this form to enquiries@westcottbarton.co.uk

We look forward to welcoming you to Westcott Barton. If you have any questions, please do not hesitate to contact us.

