Westcott Barton Events & Retreats

Westcott Barton, Middle Marwood, Nr. Barnstaple, Devon, EX31 4EF
enquiries@westcottbarton.co.uk

Event/Retreat Booking Form

Once complete, please email this form to **enquiries@westcottbarton.co.uk**

Course Title: **Screen Monotype and Screen Reduction Printmaking with Gail Mason: 'Paint, Print And Play'**

Course Date/s: **Monday 9th - Friday 13th August 2027**

Please note all courses at Westcott Barton begin each day at around 9.30am and finish at around 5pm, this is inclusive of a lunch break. Tea and coffee making facilities are provided during the day.

Name:

Address:

Postcode:

Telephone Number:

Email Address:

DOB: / /

The full price for the event/retreat is variable depending on the type of accommodation.
Please select your choice from the options below:

Single occupancy in secure room, with own bathroom facilities - **£830pp** ☐

Single occupancy room or shared room (twin or double), but sharing bathroom facilities (minimum booking for two and both must be participating in the retreat) - **£785pp** ☐

Non-participating partners sharing a course participant's room are welcome at **£450pp** *and includes meals. This option is subject to availability. Please indicate if this applies to you:* Yes ◯ No ◯

The following information is required for room allocation purposes:

Age: **Gender (please select):** Male ◯ Female ◯

***Please provide details of friend/partner below:**

Name:

Address:

Postcode: **Telephone Number:**

Email Address:

Please note arrival time is 15:00 on day of arrival and departure time is 10:00 on day of departure.

A deposit of £100pp is required at the time of booking.The balance is to be paid 8 weeks prior to the start

For attendees cancelling due to any reason connected to COVID-19, be it travel restrictions, isolation periods or lockdown, please see our Cancellation & Refund Policy.

Please provide details of any medical conditions:

Please outline any special dietary requirements:

Emergency Contact Name:

Emergency Contact Phone Number:

Please let us know how you would like us to keep in touch with you regarding any future events/retreats. ***Please select any applicable from the options below:***

Via post ☐ Via phone ☐

Via email ☐ Via SMS ☐

I confirm that, to the best of my knowledge, all the information provided is correct:

Signed

Name (PRINT): **Date:**

Cancellation & Refund Policy

Under normal circumstances the £100.00pp deposit which is required at the time of booking, is non- refundable.This policy is subject to Westcott Barton's sole discretion.

Depending on Government guidance, it may be necessary to cancel an event/retreat at short notice due to COVID-19 restrictions.We will notify you of any such cancellation as soon as reasonably possible. If COVID-19 is the reason for the cancellation of an event/retreat all amounts paid will be refundable (subject to an agency fee if applicable e.g. booked through EventBrite).

Our aim is to offer you as much flexibility and confidence in planning as possible. Should Covid-19 affect your booking by way of lockdown measures, isolation periods or illness we can offer you a full refund OR the opportunity to transfer booking to another retreat if spaces are available.

This is an exceptional circumstances refund policy during the pandemic.

If the event/retreat is cancelled due to lack of participation then the amount paid will be a full refund OR the opportunity to transfer booking to another retreat, subject to availability.

Payment Details

By Bank Transfer (preferred) -
Bank: ***Lloyds***
Account Number: ***23945 268***
Sort Code: ***30 90 78***
Account Name: ***Westcott Barton Leisure Ltd***
Reference: ***Your Name***

Please make cheques payable to: ***Westcott Barton Leisure Ltd***

Once complete, please email this form to **enquiries@westcottbarton.co.uk**

We look forward to welcoming you to Westcott Barton.
If you have any questions, please do not hesitate to contact us.